



Minutes of the Annual General Meeting 2022

Held 3.30pm, Thursday 27 October 2022

Online, via Zoom

In attendance:

Attendee	Member organisation
Luis Arevalo	Catholic Social Services Christchurch
Raewyn Persson	Parentline Manawatu
Maggy Tai Rakena	START
Tuhi Leef	Genesis Youth Trust
Susan Turner	ACROSS Te Kotahitanga o te Wairua
Wendy Becker	SuperGrans Aotearoa
Sarah Mulcahy	Anglican Care Waiapu
Claire Ramsay	Otago Youth Wellness Trust
Brenda Simmons	Fonua Ola
Kate O'Grady	The Loft Charitable Trust
Irene Te Koeti	Family Works Southland
Mike Williams	Anglican Family Care
Diana Russell	ACROSS Te Kotahitanga o te Wairua
Tim Metcalfe	Jigsaw Whanganui
Andrea McLeod	Presbyterian Support Northern
Erana Doolan	Taonga Education Centre Charitable Trust
Zoe Hawke	E Tipu E Rea Whānau Services
Kai Quan	Age Concern Auckland
Annie Firaza	Life to the Max
Mike Munnelly	Barnardos
Tahlea Hohaia	E Tipu E Rea Whānau Services
Prudence Stone	Presbyterian Support NZ
Damian Dempsey	Challenge 2000
Megan Sety	NZFVC
Liz Nolan	Presbyterian Support South Canterbury
Lynda Boyd	Open Home Foundation
Carmen Batchelor	Presbyterian Support Otago
Victoria Newcombe	Presbyterian Support Upper South Island
Marihi Langford	Tuhiata Mahi Ora Trust
Dee-Ann Wolferstan	Te Whare Ruruhau o Meri Trust
Judy Matai'a	Anglican Trust for Women and Children (ATWC)

SSPA staff	Claire Achmad, Fiona Bawden, Kenzo Bui, Sarah Fullarton-Boyce, Rachel Grant
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[31 attendees from 29 full member organisations plus 5 SSPA staff.]

1. Karakia timatanga and welcome

SSPA National Executive Chair, Dee-Ann Wolferstan, welcomed attendees to the AGM with karakia. Dee-Ann asked everyone present to introduce themselves and which organisation they are representing on the chat.

Dee-Ann gave particular mention and gratitude to Claire for navigating all the challenges this year and being a champion of change and an amazing leader.

It was confirmed that a quorum existed. Claire introduced the format of the hui and went through the housekeeping and asked members to use the chat function if there are any pātai throughout the hui. It was advised we would use reaction buttons; a raised hand to second a motion or be in favour of; the surprised face to disagree or vote against.

A reminder that members must have full membership of SSPA and be fully paid up for the year to be eligible to vote.

It was advised that there will be an election due to the number of nominations received this year.

2. Apologies

Neil Denney, Friendship House

Fiona Guy, SSPA National Executive Treasurer

Maluz Morena, Manager Women's Support Motueka

Moved: Dee-Ann, that apologies be accepted. Seconded Brenda Simmons. **Carried.**

3. Minutes of the 2021 AGM

The meeting approved the minutes of the 2021 AGM as a true and accurate record, with one minor amendment to make. The day of the 2021 AGM meeting was recorded as Wednesday, whereas it should have been Thursday. This was amended.

Moved Dee-Ann, seconded Tim Metcalfe. **Carried.**

4. Matters arising from the minutes

There were no matters arising.

5. Words of reflection on the mahi of SSPA over the past year

SSPA Chief Executive Dr Claire Achmad expressed gratitude for the support from our members towards the SSPA team over the past year.

She also thanked members for the relentless mahi they undertake every day, and that it continues to be deeply inspiring and motivating for the SSPA team. It drives the team to serve and to push for change and positive directions for tamariki, rangatahi and whānau.

Claire acknowledged the efforts of the SSPA team, and thanked our funders and supporters, namely Oranga Tamariki and MSD, and those that have given other financial support throughout the year, such as Careerforce, Te Rau Ora, philanthropic funders.

Claire touched on the five values we hold that we use to shape our mahi, and highlighted some mahi from throughout the year that demonstrates SSPA's values in action.

Whanake | growth and development

SSPA took such pleasure to welcome 27 new members to our whānau this year, 16 of those in the past financial year, making a total of 27 up to today's date. We believe the fact that we

continue to grow as a membership shows us that we are stronger when we are working together across our social services and as a sector.

Hononga ki waenga | relationship-centred

It was certainly a challenging year, not least because of the 27 June Oranga Tamariki letter relating to a review of contract arrangements for many SSPA members, triggering a challenging series of events. However, we continue to see one key aspect of the role we can play as the peak body to be that of a bridge-builder between our members and Government to help keep channels of communication open. The silver lining of what has been a challenging time for many across our community-based social services in relation to Oranga Tamariki is that it has been a privilege to have close interactions with our members out of this situation and also to bring you together as part of the online forums with Chappie Te Kani, CEO of Oranga Tamariki.

Whakamana | empowering

In our policy and advocacy space, we have been involved in systems level issues to help influence and shape change across the sector, and we were honoured to tautoko our members with their input into Te Aorerekura, the National Strategy to eliminate family violence and sexual violence. In addition, with the He Ara Oranga framework that the Mental Health and Wellbeing Commission published earlier this year, we were pleased to bring our members together to feed into that and more recently, the Productivity Commission's inquiry into persistent disadvantage in NZ. These are all substantial pieces of work that we feel fortunate to be involved with and engage with our members.

We are excited to continue to bring new Learning and Development opportunities to empower our members and ensure that the practices of your kaimahi and yourselves continues to be strengthened, with opportunities for high quality professional development.

Proud of our SSPA Kaimahi Hauora programme launched this year and currently underway. This has been a long-term dream to provide the opportunity to champion the wellbeing of kaimahi across our sector. This programme which is running across six weeks involving kaimahi from around the motu is one expression of that.

Auaha | innovative

One of our main highlights of this past year was the hosting of Whakamanawa, our conference which was well attended by 225 of our members online across three days. It was certainly a challenge to do so at that time in the pandemic, and to try to recreate elements of a kanohi ki te kanohi conference in an online setting. A personal highlight was the Young Leaders Panel, they continue to drive us, and feedback showed they resonated with many of our members too. A lot of the feedback from participants validated SSPA's decision to make kaimahi wellbeing a focus woven through the programme, as well as integrating a to Māori approach.

Māia | courage

I would like to acknowledge the pay equity bargaining team for their incredible work and also leadership from my predecessor Brenda Pilott over many years and in her current role as our contracted Pay Equity Coordinator, along with the CEOs and their teams from the five employer organisations. Mammoth efforts have resulted in the claim being funded for settlement which is an amazing milestone. Work continues to ensure that the settlement is extended for the whole sector which is something we have always advocated for. The support of the SSPA National Executive for social work pay equity and pay equity more broadly across our community-based social services has been crucial and an underpinning driving force to enable SSPA to continue to play a sector leadership role on this kaupapa.

Thanks again to our members and we look forward to working together over the coming years. We be sharing the more designed version of our annual report in the coming weeks so you will be able to see more of the years' highlights.

6. Performance Report for the year ended 30 June 2022

Dee-Ann paid tribute to the services that SSPA Treasurer Fiona Guy has provided over the years and acknowledged that Fiona will be stepping down from her role.

Fiona presented the financial reports for the year ended 30 June 2022 via video message. Key matters highlighted:

- SSPA's net surplus for the F22 year is \$294k, this represents a \$112k or 61% increase in reported net surplus as compared to the 2021 financial statements.
- The Board believes it reflects not only the planned and continuing strong improvement in SSPA's financial sustainability but also its strengthening strategic health as it continues implementing its five strategic priorities, all of which ultimately look to support its members so they can deliver quality, safe and effective services to youth and whānau in communities.
- This net surplus increase has principally been derived from a net increase of \$51,000 in conference revenue from registrations and sponsorships, a net \$91,000 in project funding recognised in the current year and close monitoring and reduction of business-as-usual expenditure.
- Base funding from Oranga Tamariki and MSD has remained at the same level as the previous financial year.
- It was another busy year in regard to project initiatives and sector support and the National Executive would like to thank Oranga Tamariki and MSD for their funding support.
- \$197k project funding was received and recognised in the 2022 financial year. The key project being SSPA's ongoing lead coordination role for employer representation on pay equity claims against five social service employers. The claim is to align pay for social work roles in community providers with those of Oranga Tamariki social workers and we are pleased with progress made this year with an in-principal settlement being reached. Planning is now underway on the second claim.
- Whilst having to be held online in April this year, feedback from Whakamanawa conference was very positive with 225 members and other sector participants in attendance. 65 additional people were in attendance as compared with the SSPA Leaders' Summit held in May of the previous year. The Youth Leaders Panel kōrero, wellbeing breaks and engaging with government agencies on key topics were well received by attendees. With a higher number of tickets sold this year and lower costs incurred for the online offering, the conference delivered a net surplus of \$77k, a \$46k increase as compared with the Leaders' Summit.
- Connecting with members and facilitation of Learning and Development programmes such as regional Best Practise seminars remains an important element in SSPA's strategy to support members and build sector capability. The net cost of delivering regional workshops was \$4,000 across the year as compared with a zero net cost the previous year. There were five workshops, webinar and seminar topics delivered and these included Being Trauma-informed in Practise; Racism, Bias and Wellbeing in Social Services Work; KAHA and two Whakamanawa online workshops. 166 participants attended the workshops which represented a large increase on the 58 attending the prior year. SSPA's operating expenses, excluding conference and project-related costs decreased 19% for the year and this reflects reduced office administration and travel-related costs, as the impact of COVID traffic light settings impacted support activities and hindered the ability to travel.
- \$12k was invested during the year in line with the new SSPA digital communications strategy. This included a refreshed Facebook presence and a new LinkedIn page. Phase 1 of a new SSPA website has been completed (this reflects the investment cost) which will showcase SSPA's refreshed visual identity and deliver an improved platform for our members to use.
- The \$294,000 F22 surplus has increased SSPA's total accumulated funds from \$628,000 to \$922,000 at balance date. At balance date SSPA's short term liquidity is good and its total asset to total liability ratio is 10.2:1. That is, for every dollar liability, there is \$10.20 assets to cover.

In closing, the National Executive would like to acknowledge SSPA's members and the strains that have been evident in another year disrupted by the COVID pandemic and that some are facing very real funding challenges at this time. The National Executive, Claire and the SSPA team are committed to supporting members by continuing to work closely with them, to

understand their challenges and pressures and in turn, to advocate strongly for them and to influence Government agencies so that members, both individual and collective, have a voice.

Dee-Ann expressed her gratitude for Fiona's time and efforts over many years and invited questions on the Performance Report from members.

There being no further discussion or questions, it was **moved** that the Performance Report for the year ended 30 June 2022 be accepted.

Moved Dee-Ann Wolferstan, seconded Susan Turner. **Carried.**

7. Appointment of Auditor

The meeting approved a motion to appoint Moore Markhams as the auditor again for the year ended 30 June 2023.

Moved Dee-Ann Wolferstan, seconded Judy Matai'a. **Carried.**

8. Amendments to the SSPA Rules

There were no questions or comments regarding the proposed amendments. The meeting approved a motion to adopt the amendments to the SSPA Rules as per the marked-up version circulated, to align language to reflect the current organisation.

Moved Dee-Ann Wolferstan, seconded Irene Te Koeti. **Carried.**

9. Election of National Executive members

Two nominations had been received for one tangata whenua position, from Erana Doolan and Tuhi Leef.

Four nominations had been received for one tauwiwi position, from Raewyn Bhana, Fiona Parrant, Claire Ramsay and Susan Turner.

The election was held for these positions, through anonymous online voting via surveymonkey. The final count also included the e-votes received prior to the AGM.

10. Announcement of result of ballot for tangata whenua and tauwiwi National Executive positions

The tangata whenua member elected was Tuhi Leef, CEO, Genesis Youth Trust.

The tauwiwi member elected was Claire Ramsay, Manager, Otago Youth Wellness Trust.

Dee-Ann congratulated the newly elected members of the National Executive and acknowledged and thanked all those who had put their names forward for election.

11. General Business

Dee-Ann invited any items of general business. No items were raised.

12. Close of 2022 AGM, move into 20 Years of SSPA Celebration

There being no further matters of general business, Dee-Ann Wolferstan thanked members for their attendance.

The meeting ended at 4:40pm, at which time we moved into the 20 Years of SSPA Celebration.