

Notice of SSPA Annual General Meeting Auckland 30 October 2018 Call for Nominations for National Executive

SSPA's 2018 AGM is being held on 30 October at the Pullman Hotel, Auckland at 8.30am.

This Notice is the formal notification to members of the business coming up at the AGM and provides details about nominations for the National Executive, process for Resolutions and Notices of Motion and postal voting at the AGM, and gives advance notice of proposed Rule changes.

Nominations for the National Executive – 6 Vacancies

Following a Rules change in 2017, there is a change to the way the National Executive is elected. We are calling for nominations for the 3 tangata whenua and 3 tauwiwi positions.

The National Executive is SSPA's governing body and is responsible for the organisation's direction and sustainability. It is a great opportunity for take up a leadership role in our sector.

A [Guide](#) for prospective executive members is available. It outlines the role of the National Executive, and of individual executive members and the time commitment involved.

Key things you need to know if you're thinking of nomination:

- You must work for a full financial member organisation of SSPA or be in a governance role there and have their support for your nomination.
- You must be nominated for either a tangata whenua or tauwiwi position, as appropriate.
- Your nominations must be received **no later than 16 October** along with a photo and a 300-word statement of why you're standing.
- An election will be held at the AGM as well as postal voting.
- The first meeting of the national executive after the AGM will be 27/28 November, with the first day being for induction for all members.

Further details in the [Guide](#), and [the nomination form](#). Any questions or discussion, please contact Brenda Pilott at 0274306016 or manager@sspa.org.nz

Signed nomination forms, a head and shoulders photo (JPEG file) and 300 word statement (MS Word file) must be received **by 5pm 16 October** – send to manager@sspa.org.nz

Resolutions and Notices of Motion

We are also calling for any Notices of Motion or Resolutions members would like to submit to the AGM.

A Resolution proposes changes to SSPA's constitution and must specify which sections of the current Rules are under consideration and specific wording proposed for any amendments or additions. This should be supported by brief explanatory material. A mover and a seconder must be identified.

A Notice of Motion may raise any other matter it is relevant for the AGM to consider. It should contain the proposal stated as a recommendation, plus brief supporting materials.

Any notices of motion or resolutions must be received by the National Manager (scan and email to manager@sspa.org.nz) no later than **Friday 16 October at 5pm**.

Advance Notice of Resolutions on Rule Changes

The National Executive will be putting forward resolutions to change the SSPA Rules on two matters:

- A change to the wording in the clause 29 relating to Dissolution – this is required by the Charities Services to clarify SSPA's charitable purposes
- Adding in wording to clause 25 that enables Rule changes to be considered at a Special General Meeting. Currently this can only happen at an AGM.

Explanatory materials about the changes proposed will be provided to all members no later than 18 October, in accordance with SSPA Rules – but earlier if possible.

Postal Voting

Members who are unable to attend the AGM in person may cast their vote electronically. Details will be sent out by email by 18 October with the closing date 5pm on Friday 26 October.

Eligibility to vote and attend AGM

Representatives of any SSPA member may attend, whether full members or affiliates. Only full members who are paid up (ie have paid their subscriptions for the 2018/19 year) may vote. Voting is on the basis of one vote per member organisation.

Agenda for AGM

An agenda for the AGM will be sent out by email no later than 18 October and will contain details of National Executive nominations, Resolutions and Notices of Motion, along with postal voting papers for those members that have not registered to attend AGM.

Key Dates

Friday 16 October 2018	Nominations for National Executive due: <ul style="list-style-type: none">• 3 tangata whenua positions• 3 tauwiwi position Resolutions and Notices of Motion due.
Thursday 18 October	AGM papers sent out by email to members. Includes: <ul style="list-style-type: none">- Agenda for AGM- Nominations received for National Executive- Any Resolutions and Notices of Motion- Annual Report and Financial Statements Postal voting opens
Friday 26 October	Postal voting closes 5pm
Tuesday 30 October	AGM at Pullman Hotel, Auckland, 8.30am