



Expression of Interest for Train the Trainers Workshop on 'Good information sharing for child wellbeing'

A. INTRODUCTION

Social Service Providers Aotearoa (SSPA) and the New Zealand Council of Christian Social Services (NZCCSS) have received funding from Oranga Tamariki for a joint project to build capability in the social services sector. The focus is on training on the new obligations arising from the changes to the Oranga Tamariki Act 1989 relating to Section 65 A to 65 Q [Information sharing](#).

These new legislative requirements will have significant impact on all social service organisations working with children and families and the way they deliver their services.

The first phase of this project is underway, and the project will be running 11 regional workshops in May/June 2020. The first step is to train a set of 11 trainees who will deliver these workshops. We are running a Train the Trainer workshop on Good information sharing for child wellbeing in mid to late April 2020.

B. THE OPPORTUNITY

Good information sharing practice across the social service sector significantly contributes to the wellbeing and safety of tamariki. This is not new, and lots of professionals and social service NGOs do it well in their work with whānau and tamariki.

These regional workshops and the Train the Trainers session that precedes them is an important and exciting opportunity to be at the forefront of the social sector's responsiveness to the changes to information sharing. It will also help build the case for on-going communities of practice that enhance the sector's capacity to effectively protect and support tamariki.

We are seeking expressions of interest in people prepared to lead this work in your region.

This project will benefit you as a trainer and facilitator to expand your skills and experience, as well as assist your organisation and others in your region to build our collective expertise in information sharing. Those who participate in the workshops in your region will gain a local resource person on Good Information Sharing within the NGO and related sectors.

The Train the Trainer workshop is for those already working in the social services sector who have knowledge, skills and enthusiasm to promote good information sharing. As trainers, you are offered a one-day workshop to build your expertise in the subject matter. You will receive the workshop training plan and the resources to equip you to deliver a regional workshop.

This capability development programme will offer kanohi ki te kanohi (face to face) opportunities for building and sharing knowledge and capabilities, along with independently accessible practice supports and practical guidance.

The interactive regional workshop session you will facilitate will engage senior leadership and practitioners in understanding the requirements set out in the new legislation, sharing insights and experiences and include exposure to good practice exemplars.

The information sharing programme will be for both NGO and Oranga Tamariki staff to support consistent understanding of the information sharing requirements and to help build strong regional connections.

The Train the Trainers workshop will be held in Wellington.

The workshop locations selected for the first round of regional training are:

Whangarei (*for Northland region*)
Auckland (*Waitakere*)
Auckland (*Otahuhu*)
Hamilton (*for Waikato region*)
Rotorua (*for Bay of Plenty*)
Napier/Hastings) Wanganui (*central region: Taranaki/Manawatu*)
Wellington
Nelson (*Nelson, Marlborough, West Coast*)
Christchurch (*for Canterbury region*)
Gore (*for Otago and Southland*)

Later this year, depending on funding availability, we are hoping to deliver workshops in other regions

Trainee Expectations

As a trainee you are expected to:

- Participate in the Train the Trainer workshop
- Facilitate one workshop in your region for some 25 participants ,4-6 weeks following the late April training
- Make a commitment to be the resource person in your region related to Information Sharing in the social services sector
- Contribute to any modifications to the programme design via an online trainer forum

The person specifications for this role are:

- an interest and some practical experience in how the NGO sector gathers and shares client information
- experience in group facilitation and/or training
- commitment to mutual learning through group interaction
- willingness and ability to participate in the 'train the trainers' workshop in late April
- willingness and ability to deliver a regional workshop in May/June
- committed to the sector and willing to take the role as a core resource person on good information sharing in their region.
- support from their organisation to be released for these activities

We will be selecting one trainer for each of the 11 regions listed below. You do not need to live in the town where the proposed regional workshop will be held but will be from that region.

Our responsibility to you

You will be provided with:

- Training to deliver the workshops
- Support as you prepare to deliver the workshop
- Resources for the workshop and the attendees
- Appropriate expertise in information sharing support in your local region
- A fee for your facilitation of the workshop in your region

SSPA/NZCCSS have been provided with some funding to support this programme. There will be no cost to you to attend the Train the Trainers workshop. For the regional workshops, you or your organisation will be paid a fee of \$1000 to cover your time for preparation and delivery. We will meet the costs of venue, refreshments, and attendee resources.

We expect to hold a trainer forum at the end of the series of regional workshops, to share ideas, reflections, learning.

Application Process

Submit in writing, to the project manager (Petra van den Munckhof), about a page, your motivation and availability to participate in the Train the Trainers' workshop and explain how you meet the person specifications listed above. Please include a brief letter from your employer that supports your participation.

Email applications to :petra.munckhof@outlook.com

Contact number : 022 312 5758

Applications close 5.00 pm. 23rd March 2020