

Financial Statements

Social Service Providers Aotearoa

For the year ended 30 June 2017

Social Service Providers Aotearoa

For the year ended 30 June 2017

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INDEPENDENT AUDITOR'S REPORT

To Social Service Providers Aotearoa

Report on the Performance Report

Opinion

We have audited the performance report of Social Service Providers Aotearoa which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2017, the statement of financial position as at 30 June 2017, and the statement of accounting policies and other explanatory information.

In our opinion:

- (a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- (b) the accompanying performance report presents fairly, in all material respects:
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the financial position of Social Service Providers Aotearoa as at 30 June 2017, and of its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Social Service Providers Aotearoa in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Social Service Providers Aotearoa.

Responsibilities of the National Executive for the Performance Report

The National Executive is responsible for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report on behalf of the entity which comprises:

- the entity information;
- the statement of service performance; and
- the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board, and

- (c) such internal control as the National Executive determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the National Executive are responsible on behalf of Social Service Providers Aotearoa for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the National Executive either intend to liquidate Social Service Providers Aotearoa or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

A further description of our responsibilities for the audit of this performance report is located at the External Reporting Board (XRB) website at:

[https://www.xrb.govt.nz/Site/Auditing Assurance Standards/Current Standards/](https://www.xrb.govt.nz/Site/Auditing%20Assurance%20Standards/Current%20Standards/)

This description forms part of our Independent Auditor's Report.

Cumby & Associates

Chartered Accountants
Lower Hutt

16 August 2017

Entity Information

Social Service Providers Aotearoa For the year ended 30 June 2017

Legal Name of Entity

Social Service Providers Aotearoa ("SSAP").

Entity Type and Legal Basis

Social Service Providers Aotearoa Children, Family Community Incorporated is a Registered Charity under the Charities Act 2005.

Registration Number

CC42895

Entity's Purpose or Mission

SSPA exists to support member service providers to make a positive and significant difference in their communities through their work with children, young people and families. SSPA runs best practice professional development for member providers through the provision of resources, facilitation of forums, regional meetings, seminars and conferences. Effectiveness and efficiency of social service practice and decision-making across the sector are also our concern. SSPA exists to support member service providers to make a positive and significant difference in their communities through their work with children, young people and families. SSPA runs best practice professional development for member providers through the provision of resources, facilitation of forums, regional meetings, seminars and conferences. Effectiveness and efficiency of social service practice and decision-making across the sector are also our concern.

Entity Structure

SSPA is a Not for Profit organisation governed by a National Executive of 10 members and the National Manager. There are three paid staff, including the national manager, in the organisation's office in Wellington.

Main Sources of Entity's Cash and Resources

SSPA relies on funding from the Ministry of Social Development ("MSD") and the Ministry for Vulnerable Children, Oranga Tamariki ("MVCOT") for the bulk of its funding. In addition membership subscriptions and fees received from participants at workshops and other events contribute to income.

Main Methods Used by Entity to Raise Funds

SSPA has a contract with the Ministry of Social Development and the Ministry for Vulnerable Children, Oranga Tamariki, and in addition it receives subscriptions from its members and income from the workshops and the conference it holds annually.

Entity's Reliance on Volunteers and Donated Goods or Services

The organisation is not reliant on volunteers but has occasional volunteers in its national office. The organisation is not reliant on donated goods or services.

Physical Address

SSPA National Office, Level 4 120 Featherston St, Wellington, 6141.

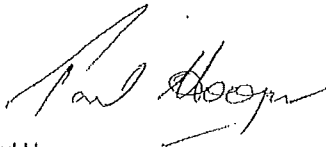
Postal Address

SSPA National Office, PO Box 25-515, Featherston St, Wellington, 6011.

Approval of Financial Report
Social Service Providers Aotearoa
For the year ended 30 June 2017

The National Executive are pleased to present the approved financial report including the historical financial statements of Social Service Providers Aotearoa for year ended 30 June 2017.

APPROVED



Paul Hooper

Treasurer

Date 16/8/17.

Statement of Service Performance

Social Service Providers Aotearoa

For the year ended 30 June 2017

Social Service Providers Aotearoa is accountable for its performance against its Strategic Plan 2015 – 2017, its contract with its major funder the Ministry of Social Development, and the aims and objectives of the Society.

Background

Social Service Providers Aotearoa (SSPA) is the New Zealand umbrella organisation for Ministry of Social Development funded non-government providers working with children, young people, families, and communities. With a membership of some 200 social service providers in 16 regions, SSPA represents an approximate collective capacity of 5,600 staff and 4,000 volunteers providing essential services to children, families and communities throughout New Zealand.

SSPA exists to support member service providers to make a positive and significant difference in their communities through their work with children, young people and families. SSPA runs best practice professional development for member providers through the provision of resources, facilitation of forums, regional meetings, seminars and conferences. Effectiveness and efficiency of social service practice and decision-making across the sector are also our concern.

Outcomes

SSPA has the over-arching goal of supporting the capability and performance of social service providers. These six strategic outcomes are the focus of SSPA's work in 2016/17:

1. Building two-way understanding between government and members
2. Increasing sector capacity through provision of competence training and professional development
3. Facilitating practical help for members to take care of business
4. Enhancing members' voice through provision of information, advocacy and submissions
5. Strengthening regional connectedness and coverage
6. Building relationships and partnerships

Specific targets were set for the outputs contracted by MSD, which focused strongly on the building of sector capacity in two main areas: social service practice, and organisational performance:

Our Outputs - the services we provide

- Best practice professional development seminars and workshops
- Regional meetings information to members (newsletter, website, Facebook page, regular updates)
- Submissions to government
- Conferences
- Engagement in policy and practice development initiatives
- Advice and assistance

Our Results

During the Year Social Service Providers Aotearoa achieved the following:

Contracted services and outcomes	Contracted Results Sought	Results Achieved
Support for approved Sec 396 caregivers including advocacy, training, advice, best practice and promotional initiatives to recruit and retain quality/safe caregivers.	38 organisations accessing training and support, and reporting satisfaction with delivery and able to integrate learning into practice	42 organisations attended – 28 at seminars and 14 at regional meetings. Evaluations of seminars reported high level of training and support needs met and ability to implement training in the workplace.
To enable SSPA to provide services to Sec 403 providers including advocacy, training, advice, regional meetings and best practice seminars.	48 organisations accessing training and support and reporting satisfaction with delivery and able to integrate learning into practice	231 organisations attended – 121 at seminars and 110 at regional meetings. Evaluations of seminars reported high level of training and support needs met and ability to implement training in the workplace.
To support the Social Service Providers Aotearoa 2016 National Conference	Conference held, with providers reporting level of satisfaction with the programme	168 attendees from 91 organisations attended. 100% satisfaction in recorded evaluations.

Statement of Financial Performance
Social Service Providers Aotearoa
For the year ended 30 June 2017

	Notes	2017	2016
Revenue			
Fees, subscriptions and other revenue from members	1	19,469	15,057
Revenue from providing goods or services	1	220,397	195,963
Interest, dividends and other investment revenue	1	3,889	5,709
Other revenue	1	1,588	1,565
Total Revenue		245,343	218,295
Expenses			
Volunteer and employee related costs	2	170,173	134,314
Costs related to providing goods or service	2	126,619	101,258
Other expenses	2	3,839	2,771
Total Expenses		300,631	238,343
(Deficit) for the Year		(55,289)	(20,048)

Statement of Financial Position
Social Service Providers Aotearoa
As at 30 June 2017

	Notes	2017	2016
Assets			
Current Assets			
Bank accounts and cash	3	17,165	14,127
Debtors and prepayments	3	210,301	14,060
Other Current Assets	3	86,903	133,103
Total Current Assets		<u>314,369</u>	<u>161,290</u>
Non-Current Assets			
Property, Plant and Equipment	5	6,197	626
Total Non-Current Assets		<u>6,197</u>	<u>626</u>
Total Assets		320,566	161,916
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	38,174	6,846
Other current liabilities	4	206,897	24,287
Total Current Liabilities		<u>245,071</u>	<u>31,133</u>
Total Liabilities		245,071	31,133
Total Assets less Total Liabilities (Net Assets)		<u>75,494</u>	<u>130,783</u>
Accumulated Funds			
Accumulated surpluses or (deficits)	6	75,494	130,783
Total Accumulated Funds		<u>75,494</u>	<u>130,783</u>

Statement of Cash Flows
Social Service Providers Aotearoa
For the year ended 30 June 2017

	2017	2016
Cash Flows from Operating Activities		
Fees, subscriptions and other receipts from members	18,801	13,309
Receipts from providing goods or services	234,450	199,477
Interest, dividends and othe investment receipts	4,313	4,375
Cash receipts from other operating activities	1,313	1,565
GST	2,470	(11,964)
Payments to suppliers and employees	(297,113)	(242,263)
Net Cash flows from operating activities	<u>(35,765)</u>	<u>(35,501)</u>
Cash flows from investing and financing activities		
Receipts from term deposits maturing	45,775	-
Payments to acquire property, plant and equipment	(6,975)	-
Cash flows from othe investing and finance activities	-	28,659
Net cash flows from investing and finance activities	<u>38,800</u>	<u>28,659</u>
Net increase/(decrease) in cash	3,035	(6,842)
Cash Balances		
Opening Cash	14,127	20,969
Closing Cash	<u>17,162</u>	<u>14,127</u>
Net change in cash for the year	<u>3,035</u>	<u>(6,842)</u>

Statement of Accounting Policies

Social Service Providers Aotearoa

For the year ended 30 June 2017

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Social Service Providers Aotearoa is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period. Policies have been applied on a consistent basis with those of the

Measurement Basis

The general accounting policies recognised as appropriate for the measurement of results, and financial position have been followed in the preparation of these financial statements with the exception of certain items for which particular accounting policies have been identified. The measurement base adopted is historical cost.

Revenue Recognition

Income from contracts with the Ministry of Social Development is taken to the Statement of Financial Performance when the costs for which the income have been provided has been incurred, and the requirements under the agreements with the purchaser of services have been met.

Interest income is recognised as it accrues.

Membership fees are recognised on a receipts basis, as payment is voluntary.

Presentation Currency

The financial statements have been prepared in New Zealand dollars. All numbers are rounded to the nearest dollar, unless otherwise stated.

Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

Grants

Grant revenue includes grants given by other charitable organisations, government, philanthropic organisations and businesses. Grant revenue is recognised when the conditions attached to the grant has been complied with. Where there are unfulfilled conditions attaching to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to income as the conditions are fulfilled.

Fixed Assets & Depreciation

The entity has the Following classes of fixed assets - motor vehicles, furniture & fittings and computer equipment. All fixed assets are initially recorded at cost with depreciation being deducted on all tangible fixed assets in accordance with rates set out in the Income Tax Act 2007.

**Notes to the Performance Report
Social Service Providers Aotearoa
For the year ended 30 June 2017**

	2017	2016
1. Analysis of Revenue		
Fees, subscriptions and other revenue from members		
Conference Sponsorship from Members	10,000	5,000
Membership Fees	9,469	10,057
Total Fees, subscriptions and other revenue from members	19,469	15,057
Revenue from providing goods or services		
Best Practice Fees	13,744	232
Conference Contract from Government	5,000	5,000
Conference Revenue	40,176	23,470
Conference Sponsorship from Non-members	5,000	2,150
Government Contracts	156,477	156,477
Training - Regional & national growth strategy	-	8,634
Total Revenue from providing goods or services	220,397	195,963
Interest, dividends and other investment revenue		
Interest Income	3,889	5,709
Total Interest, dividends and other investment revenue	3,889	5,709
Other revenue		
Donation	401	0
Other Revenue	1,187	1,565
Total Other revenue	1,588	1,565
2. Analysis of Expenses		
Volunteer and employee related costs		
ACC Levy	353	293
KiwiSaver Employer Contributions	4,798	4,967
Professional Development	635	745
Wages & Salaries	164,387	128,310
Total Volunteer and employee related costs	170,173	134,314
Costs related to providing goods or services		
Annual Conference	53,558	30,436
General Expenses	192	698
Growth Strategy	4,240	6,904
Insurance	990	990
Meeting costs - National Executive	16,576	21,301
Meeting costs - SSPA staff	5,155	5,935
Office Expenses	3,293	4,550
Postage & Courier	913	419
Professional Services	2,820	2,803
Publications	2,870	4,501
Purchase of Materials for On Sale	717	1,565
Regional Best Practice Seminars	21,765	8,646
Regional Meeting Expenses	1,288	966
Rent	8,335	6,318
Subscriptions	994	984
Support Services	2,278	2,558
Website	634	1,684
Total Costs related to providing goods or services	126,619	101,258
Other expenses		
Audit Fees	2,300	1,900
Bank Fees	135	245
Depreciation	1,404	626
Total Other expenses	3,839	2,771

	2017	2016
3. Analysis of Assets		
Bank accounts and cash		
BNZ Cheque Account	17,159	14,091
Petty Cash - Virtual Bank Acc	6	36
Total Bank accounts and cash	<u>17,165</u>	<u>14,127</u>
Debtors and prepayments		
Accounts Receivable	204,875	7,335
Prepayments	4,758	6,725
Sundry Accounts Receivable & Prepayments	668	-
Total Debtors and prepayments	<u>210,301</u>	<u>14,060</u>
Other current assets		
BNZ Term Deposit - 02	85,993	131,769
Interest Accrued	910	1,334
Total Other current assets	<u>86,903</u>	<u>133,103</u>

4. Analysis of Liabilities

Creditors and accrued expenses		
Accounts Payable	15,559	11,240
GST	22,615	(4,393)
Total Creditors and accrued expenses	<u>38,174</u>	<u>6,846</u>
Other current liabilities		
Accruals	11,026	7,284
Income in Advance	189,770	5,000
SSPA Canterbury	5,421	7,554
SSPA Credit Card Manager	180	1,464
Subscriptions in Advance	499	2,985
Total Other current liabilities	<u>206,897</u>	<u>24,287</u>

5. Property, Plant and Equipment

Other Fixed Assets		
Fixed assets	6,197	626
Total Other Fixed Assets	<u>6,197</u>	<u>626</u>

6. Accumulated Funds

Accumulated Funds		
Opening Balance	130,783	150,831
Accumulated surpluses or (deficits)	(55,289)	(20,048)
Total Accumulated Funds	<u>75,494</u>	<u>130,783</u>

7. Canterbury SSPA

The organisation is holding \$5,421 (\$7,554 in 2016) for the SSPA Canterbury group for specific expenses.

8. Commitments

There are no commitments as at 30 June 2017 (Last year - nil).

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2017 Last year - nil).

10. Related Parties

There were no transactions involving related parties during the financial year.

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.